## Guidelines for presenters of country profile workshop

Building on your contribution, the FSS project team propose a six-point checklist for the key areas to be covered during your presentation in the ‘Country profile’ workshops. If you feel it is necessary to present via a PowerPoint presentation, please use the attached template, and note that final presentations/papers must be returned to events@eurofound.europa.eu by Wednesday 25 September 2013.

We urge you to adhere to these points to facilitate an interactive discussion and to share information with one another:

1. **The main issues discussed in the Diversity area**
   - Target population, how and why this population/s was selected?
   - General discussion, national level or specifications in some sectors/at company level
   - Workers/ people rights or managing diversity actions
   - Presentation of the historical background and process leading to the inception of the policy/action/programme
   - Who is involved and who decided about the devising of the policy/action?

2. **Significant recent research outcomes**
   - Topic/issue studied and why?
   - Outcomes

3. **Some highlights on company examples/programmes:**
   - Identification: name, sector, workforce
   - Diversity issue addressed
   - Key characteristics of Actions/measure/programme/policy
   - Outcomes

4. **Figures**
   - What are the costs of the Diversity actions/programmes: Budget, who pays?
   - How many: persons/workers/companies are concerned?

5. **Social partners’ positions and roles**
   - What are/were their roles? Discussing/devising/implementing/monitoring/assessing, etc.

6. **Overall assessment**
   - Challenges and added value of the actions/policies and programmes on diversity in the country
   - Future developments foreseen